

**Minutes of the 18th Annual General Meeting of the
British Association for Sexual Health and HIV (BASHH)**

**Held via Zoom Video Communications
Friday 8th January 2021**

The President, Dr John McSorley, was in the Chair and the meeting commenced at 16:15.

Eighty-six members attended the meeting, which was therefore quorate. Dr Phillips noted that only BASHH members are eligible to vote in the AGM.

1. Apologies

Nil received – according to communications from MKSAM

2. Minutes of the Annual General Meeting held on 10 January 2020

The minutes of the seventeenth AGM held on 10 January 2020, had been circulated to the membership and were accepted, as an accurate record. Proposed by Dr Hannah Church, seconded by Dr Sophie Forsyth, and approved by the meeting with one abstention from Susanna Bojanowski and no votes against. The approved minutes will be posted on the BASHH website.

3. Statement by the General Secretary

The General Secretary, Dr David Phillips, gave an overview of the BASHH activities over the past year. The membership is relatively stable compared to last year: 1063 Dec 2020 compared to 1064 Dec 2019. It was noted that the composition of member sub-types has changed somewhat, with a fall in SAS, Consultant and GPs being offset by Nurses and Doctors in training.

BASHH hold a quarterly performance meeting with MKSAM and the following data has been recorded:

- MINUTES: 100% of draft minutes were completed within 10 working days
- CALLS: 100% Average time to answer telephone calls was within 5 rings
- QUERIES: 100% of Membership AND Account queries were resolved within 3 working days
- EMAILS: 100% Global emails sent within 2 working days of final approval by General Secretary – we have 13 -14 all BASHH member emails per quarter. The General Secretary approves emails to go out to members and details can also be included in the newsletter
- FAILURES: 3 web postings were delayed > 3 days. Was noted that the number items had double in 2020 compared to 2019: 13-14/quarter and 25-27/quarter respectively.
- Also delays in updated posting to STIF website

Noted that it was a busy year for events team with many changes from face to face conferences to virtual events or cancellations and refunds to administer.

The Annual Review can be found on the website <https://www.bashh.org/about-bashh/annual-review-reports/> and this includes details of group activities and committee members.

Dr Phillips discussed the secretariat tender process of 2019/20. The board has decided to put services out to tender due to the performance of MKSAM and the evolving needs of the association. The process involved structured applications and interviews according to new service specification. Dr Phillips announced that Executive Business Support Ltd (EBS) has been successful and the planned switchover would be on 1st February 2021. Dr Phillips thanked MKSAM for all their work over the years.

4. Statement by the Treasurer

The Honorary Treasurer, Dr Kaveh Manavi, made a statement highlighting key features in the accounts and noted that the full report was available to members on the website <https://bashh.org/about-bashh/annual-review-reports/>.

BASHH has had a challenging year, which has resulted in a net surplus of £15,301 at 31 July 2020, which was driven by lost income from changes to events and secretariat fees. Dr Manavi made the following comments:

- Secretariat services: remained unchanged since 2019: £138,826
- Advance payments for Spring Conferences until 2021
- BASHH withdrew £250,000 from the saving account for cashflow maintenance
- Fund balances carried forward at 31st July 2020: £1,696,660

In 2020: Expenses reduced by £391,655, Income reduced by £249,332

	2020	2019
Total Expenditure (£)	495,263	886,918
• Educational Meetings	297,014	635,715
• Secretariat	138,826	142,461
• Journals	24,619	46,372
• Committee meeting and travel costs	3,860	8,276
Total income and endowments (£)	510,564	759,896
• Membership subscriptions	184,367	184,258
• Educational events	233,498	526,918
• Investment income	51,172	30,940

Educational Events

- BASHH made a net loss for the second year:
- Sponsorship monies reduced from £169,885 in 2019 to £41,364 in 2020.
- A deficit of £63,516 in 2020. This was a deficit of £108,797 in 2019.

BASHH have looked at improving the way they do business:

- Historically, main income generated by the annual conference and by the events' sponsorship.
- Other BASHH Educational Events have demonstrated potential in making surplus income.

Financial initiatives in 2020:

- Investment in BASHH access to online meeting and conference platforms
- President's Q&A sessions
- Final preparations for BSIG Microguide website/ app
- Handover of STIF secretariat to the new BASHH secretariat
- Tender of BASHH's auditor

Financial plan for 2021:

- To improve our standard operating procedures with the new secretariat.
- To reduce the variation in the cost of delivering Educational Events
- To enhance values of BASHH membership
- To continue utilising technology for BASHH business.
- To tender our contract with M&F
- The membership subscription charges will remain unchanged.

5. Membership Subscription for 2020/21

Dr Manavi reported that the membership subscription has remained unchanged for 8 years and the subscription will be held for 2021/22, as set by the Board.

6. Resolutions

It was noted that the Chair held no proxy votes.

Resolution 1

To receive the audited accounts for the period 1 August 2019 to 31 July 2020 together with the trustees' and auditors' reports. This resolution was proposed by Dr Kaveh Manavi and seconded by Dr Alan Tang and was approved by the meeting with one abstention from ABIR and no votes against.

Resolution 2

That Sayer Vincent LLP, be appointed auditors of the Company, to hold office from the conclusion of this meeting until the conclusion of the next annual general meeting of the Company at which accounts are laid before the company. This resolution was proposed by Ms Ruth Lowbury and seconded by Dr Shalini Andrew. This resolution was approved by the meeting with two abstentions (Dr Barbara Vonau and Dr Esther Okon) and no votes against.

Resolution 3

That the board of trustees of the Company be authorised to determine the remuneration of the auditors of the Company. This resolution was proposed by Dr Kilian Dunphy and seconded by Dr Jaishree Joshi and therefore, this resolution was approved by the meeting with one abstention from Dr Esther Okon and no votes against.

7. Retirements

Members are invited to note the retirement of the following, with effect from the close of business of the meeting: Jodie Walker-Haywood as Nurse Rep, Dr Hannah Church as DiT Rep., Prof Colm O'Mahony as Fellow and Dr Ceclia Preistley as Fellow – all Trustees to the Company. Dr Phillips thanked these Trustees for the Stirling work and contribution they have made.

8. Appointment of elected trustees and Clinical Governance Group representatives

The results of the 2021 elections were presented by the General Secretary. Dr Phillips reported that these had been conducted by the Civica Election Services [Formerly Electoral Reform Services (ERS)] using a secure online voting website.

There were three nominees for two Fellow posts.

The results of the ballot are listed below:

Board posts	Elected Candidate
Fellow to the Board	Dr Sarah Edwards
Fellow to the Board	Prof Claudia Estcourt
Nurse representative to the Board	Ms Holly Royston Ward
Doctor in Training representative to the Board	Dr Luke Cannon
Clinical Governance Committee (CGC)	
East Anglia	Dr Serish Basavaraj
Northern Ireland	Dr Say Pheng Quah
Thames North West	Dr Olamide Dosekun
Oxford	vacant
South West	vacant
Thames South East	vacant
Trent	Dr Manjula Pammi
Wales	Dr Laura Cunningham
Wessex	Dr Sangeetha Sundaram

Yorkshire	Dr Natasha Astill
Health Adviser representative	vacant
DIT representative	vacant
Nurse representative	vacant
SAS representative	Dr Srinivasulu Narayana

These appointments will take effect from the end of the AGM, to hold office until the second succeeding AGM following this meeting. There are five vacant posts on the CGC and efforts will be made to co-opt members to these roles.

It was agreed that the Charity Commission and Companies House will be updated to reflect the changes in Board posts.

9. Award of BASHH Honorary Life Fellowship

The President announced that the Board had awarded Honorary Life Fellowship to Prof Kevin Fenton, who will be presented with her medal later in the year at a scientific meeting. Prof Fenton was congratulated and this award is made for exceptional service Sexual Health.

10. Award of BASHH Outstanding Achievement award

The President noted that this award is made every two years and is awarded to someone who has made an achievement in the field of sexual health and to the work of BASHH. It was awarded to Prof Paddy Horner for his outstanding research in Sexual Health – particularly bacterial infection, his innovations in sexual healthcare and his inspiring leadership.

11. Sexual Health Heroes

BASHH invited individuals to nominate people who have gone the extra mile for the specialty and it is hoped to run the competition next year. The winner was Mrs Sue Bird who has worked for many years to make STIF the success it is today. She is the backbone of STIF and will be retiring in spring 2021.

12. Any Other Business

There was no Any Other Business.

13. Closing Statement by the President

Dr McSorley thanked members for their commitment to BASHH, which helps to strengthen the organisation. He also thanked the Board, Trustees and Officers for all their support during her term of office.

Dr McSorley highlighted the events of 2020:

- The State of the Nation Report February 2020
- UK Response to COVID-19: Preservation of Essential Services & wholesale switch to Distance Care, Telemedicine & Digital Health March 2020
- BASHH Survey #1 & Clinical Thermometer April 2020
- BASHH Vulnerability & Complexity Teleconference
- BASHH National Teleconference/Zoom: Northern Ireland, Scotland, Wales & England
- PHE SRH Inclusion Populations & Clinical Complexity Working Group (BASHH/FSRH/English Commissioners /Brook/National Sexual Health Helpline to produce immediate, short term, medium- and long-term support strategies and resources)
- Comms on “We’re Open, Here for you, just Phone First”
- Community Partnership Cascade: Remapping and Relinking Services
- Top Tips for Triage, Telemedicine & Support for Practitioners
- LGA Generic Guidance & ADPH Guidance alignment through services
- Knowledge HUB for Sexual Health Sector: Site for ALL Sexual Health Resources
- PHE Evaluation Toolkit: to support services assessing change, magnitude and impact: to collate and describe issues to feed into subsequent New Sexual Health Strategy for England
- INCLUSION POPUPLATIONS & COMPLEXITY DOCUMENT Awaited

- BASHH Survey #2 & Clinical Thermometer June 2020
 - evidence of significant shift in activity; most services 15% baseline footfall though now with adaptations 45% (range 10 to 90%) activity:
 - Access to Online Testing & Treatment for STIs and enablement for Contraception
 - LARC remained suspended (though exploration of re-opening underway)
- BASHH Recovery Principles June 2020
 - Prioritise Vulnerability & Complexity for access to Face to Face care
 - Telemedicine first: Attendance by exception*
 - Local collaborative decision-making key: Capacity & Capability
 - Proactively address health inequality*
 - Evaluate, Evolve: as we restore, consider what to Retain & to Reject
- BASHH Survey #3 & Clinical Thermometer Sept 2020
 - Extent of activity & restart
- PHE changes & implications for SRH Sector (England)
 - National Institute for Health Protection plus
- PrEP Roll-out (England)
- BASHH Survey #4 & Clinical Thermometer Dec 2020-Jan 2021

2021: Phoenix rising or ...

- National Sexual Health & HIV National Strategy (England)
 - Understand NIHP
 - Addressing Inclusion Health, address in-equalities including access
 - Lessons learned from COVID
 - incorporate HIV Commission
 - Incorporate Reproductive Health Action Plan for Women
 - Possible ICS Structure: Co-Commissioning NHS/LAs.
- Vision Document for Specialty JSC RCP
- BASHH response to DHSC Consultation on above
- Better articulate, communicate, understand sexual health policy and challenges in all 4 nations
- Better address Health Inequalities & inclusion populations? HIIP SIG
- Better support recovery from COVID experience especially for DIT, Nursing and HA members

Dr McSorley and Dr Phillips closed the meeting acknowledging all the hard work that the membership have done despite a very challenging year.

The meeting closed at 17.00.