

**Minutes of the 15th Annual General Meeting of the
British Association for Sexual Health and HIV (BASHH)**

Held at the Royal Society of Medicine, London

Friday 12 January 2018

The President, Dr Elizabeth Carlin, was in the Chair and the meeting commenced at 17.35pm.

Fifty two members attended the meeting, which was therefore quorate.

1. Apologies for absence were received from:

Dr Rak Nandwani

2. Minutes of the Annual General Meeting held on 13 January 2017

The minutes of the fourteenth AGM held on 13 January 2017, had been circulated to the membership and were accepted as an accurate record. Proposed by Dr Raj Patel and seconded by Dr Alan Tang and approved by the meeting with no abstentions or votes against. The approved minutes will be posted on the BASHH website.

3. Statement by the General Secretary

The General Secretary, Dr Elizabeth Foley gave an overview of the BASHH activities over the past year. The services offered by KSAM are regularly reviewed and meet the service standards set by BASHH.

There has been an increase in membership over the year from 917 to 986 and the fees structure has been simplified. The fees for doctors in training have been reduced for 4 years and non medical members have the same subscription rate across all bands apart from consultants/fellows. There is also now a non medical retirement rate. The application process has been simplified, applications can be made online and supporters are not now required.

The Articles of Association were revised and put to the vote in October 2017. Changes were required to allow trustees to move from one post on the board to another and to allow the board to appoint an individual as a co-opted trustee in the case of a vacancy.

4. Statement by the Treasurer

The Honorary Treasurer, Dr Raj Patel, made a brief statement highlighting key features in the accounts and noted that the full report was available on the BASHH website.

Net income for the year declined by £33K to £760K and expenditure declined by £4K to £822K, with expenditure exceeding income by £62K. The investment portfolio added £106K to the balance sheet and an additional £200K was moved into the stock market from cash accounts. The net financial position on the year shows a 3% rise in the end of year balance by £44K.

The total funds are £1,797,849 which gives a reserve of two years to fund the Association, should all income streams fail to deliver any income.

The BASHH Board made a decision to spend more reserves in supporting the core activities of BASHH - education, standards and advocacy, but members should not be alarmed that BASHH are spending reserves. Dr Patel noted that expenditure is also likely to outstrip income in 2017-18

The risks to the Association are adjustment in investment portfolio value, managing BASHH activities and the KSAM contract. Online registration for events has helped to reduce aged debt and block grants should help with invoicing sponsors. Uncollected debt is <2% and BASHH are monitoring time spent by KSAM to ensure that this meets the contract. The centenary celebrations are expected to cost £30K over 2 years. BASHH are reliant on the Spring and Joint meetings to raise income but there is a downward trend in revenue but the

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standards for science and education have been raised. It is important to recruit highly competent members into the role of managing these events.

BASHH have good systems in place to identify financial risks and BASHH contributes approximately £60 per member through active income generation to its activities.

A member queried if any help can be offered to members to attend conferences etc. as study leave has been cut. Dr Patel noted that BASHH are contributing, more than ever before, by reducing some subscriptions, maintaining fees to attend events and offering scholarships.

There was another question about journal costs which are at a minimum and it is not possible to go to only electronic versions because they generate income from advertising.

5. Membership Subscription for 2018/19

Dr Patel reported that the membership subscription has remained unchanged for 6 years and the subscription will be held for 2018/2019, as set by the Board, but there could be a modest increase the following year as several contracts are due for renewal.

6. Resolutions

It was noted that the Chair held no proxy votes.

Resolution 1

To receive the audited accounts for the period 1 August 2016 to 31 July 2017 together with the trustees' and auditors' reports. This resolution was approved by the meeting with no abstentions or votes against.

Resolution 2

That Farrington & Co Ltd of 176 Franciscan Road, London SW17 8HH be re-appointed auditors of the Company, to hold office from the conclusion of this meeting until the conclusion of the next annual general meeting of the Company at which accounts are laid before the Company. This resolution was approved by the meeting with no abstentions or votes against.

Resolution 3

That the board of trustees of the Company be authorised to determine the remuneration of the auditors of the Company. This resolution was approved by the meeting with no abstentions or votes against.

7. Retirements

Members are invited to note the retirement of the following trustees, with effect from the close of business of the meeting: Dr Elizabeth Carlin, President; Professor Jonathan Ross, Vice President; Dr Elizabeth Foley, General Secretary; Dr Rajul Patel, Treasurer; Dr Jackie Sherrard, Chair of Education Committee; Dr Alan Tang, Chair of Clinical Governance Committee; Dr Margaret Kingston, Fellow to the board of trustees; Dr Jillian Pritchard, Fellow to the board of trustees; Dr Liat Sarner, Fellow to the board of trustees; Dr Karl Hollows, SAS representative to the board of trustees; Mr Jonathan Roberts, Health Adviser representative to the board of trustees and Dr Jan Clarke, Immediate Past President, as trustees of the Company, which does not require the concurrence of the members at the annual general meeting.

Dr Foley thanked everyone for their hard work during their terms of office to the Board.

8. Appointment of elected trustees and Clinical Governance Group representatives

The results of the 2018 elections were presented by the General Secretary. Dr Foley reported that these had been conducted by the Electoral Reform Services (ERS) using a secure online voting website. 374 votes were cast which was 36% of the membership.

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There was one contested post for BASHH President with Dr Raj Patel and Dr Olwen Williams as candidates.

The results of the ballot are listed below:

Board posts	Elected Candidate
President	Dr Olwen Williams
Vice President	Prof Jonathan Ross
General Secretary	Dr Alan Tang
Treasurer	Dr Kaveh Manavi
Chair of Education Committee	Dr Ashini Fox
Chair of Clinical Governance Committee	Dr John McSorley
Conference Secretary	vacant
Fellow to the Board	Dr Laura Waters
Health Adviser representative to the Board	Mr Merle Symonds
SAS representative to the Board	Dr Parameswaran Sashidharan
Immediate Past President	Dr Elizabeth Carlin
Lay Trustee	Mr Neil Jenkinson
Clinical Governance Committee (CGC)	
East Anglia	Dr Holly Donson
Northern Ireland (new name for branch)	Dr Say Quah – co-opted
Oxford	Dr Mohamed Ghanem
Trent	Dr Manjula Pammi
West Midlands	Dr Claire Robertson
Wessex	Dr Leela Sanmani
Yorkshire	Dr Amy Mammen-Tobin
Nurse Representative to the CGC	Dr Claire Langrish
Doctors in Training representative	Dr Melissa Pinder

These appointments will take effect from the end of the AGM, to hold office until the second succeeding AGM following this meeting. There are 4 four vacant posts for the role of Fellow to the Board due to exiting Fellows taking on new roles and efforts will be made to co-opt members to this role.

Dr Daniel Richardson has agreed to continue as Conference organiser until a suitable candidate can be found to co-opt into this role. He will be Assistant Secretary with a remit for Conference and Communications but he will not be a BASHH director or trustee.

It was agreed that the bank mandates, Charity Commission and Companies House will need updating to reflect the changes in Board posts.

9. Award of Outstanding Contribution award

The General Secretary noted that this award is made every two years and is awarded to someone who has made an outstanding contribution to the work of BASHH, or to the field of sexual health. There were four nominations and the OCA has been awarded to Dr Mags Portman and she will be presented with the award during the Gala Dinner at the Annual Conference 2018 in Edinburgh.

10. Award of Honorary Life Fellowship

The General Secretary announced that the Board had awarded Honorary Life Fellowships to Dr Janet Wilson and Dr Colm O'Mahoney, who will be presented with their medals later in the year at a scientific meeting. They were both congratulated and this award is made for exceptional service to the speciality.

11. Any Other Business

Michael Waugh welcomed Dr Williams as the new BASHH President and also thanked Dr Patel for all his hard work and long service for the organisation. Dr Carlin echoed these sentiments and congratulated Dr Williams on her new role.

12. Closing Statement by the President

Dr Carlin, stated that BASHH has had a very successful year and has delivered on its charitable objectives and highlighted the following areas of success:

- Education – regular scientific meetings, joint meetings, Spring meeting and programmes supporting STI and HIV education
- Clinical governance
- Local areas
- STIF went on tour to Zambia
- Centenary celebrations
- House of Lords event
- Animated timeline with THT and radio drama
- A poignant year including Brexit, workforce issues, tendering and tight financial constraints
- Partnerships with other organisations to raise importance of sexual health
- Championed the need for investment in sexual health – Parliament, rising STIs and increased demand
- Contributions to influential work at the King's Fund
- Sexual health tendering and commissioning
- Responding to consultations – thanks to all those who have contributed
- HPV vaccinations, MSM pilot and gender neutral vaccinations
- PrEP – first patient was 13/10/17
- Media work – blogs, twitter etc.
- Public panel – lay research panel with THT

Going forward BASHH will continue to:

- Deliver our charitable objectives
- Support members
- Work in partnership
- Update e-learning
- Review standards
- PrEP trial
- Develop metrics
- Public petition – please sign and circulate to colleagues

Dr Carlin ended by saying that BASHH is a successful, energetic and vibrant organisation and she thanked all who had contributed to this successful year.

13. Introduction of the New President

Dr Williams was delighted, humbled and honoured that she had been elected as the new President of BASHH. She noted that she is the first President from Wales and the fifth woman out of the last 8 BASHH Presidents.

The meeting closed at 18.15pm.